



WE ARE HIRING – Part-time Training Assistants

The non-profit, Music For Minors II (MFMI) is looking for part-time Docent **Training Assistants** for the MFMI training program – one for Fremont and one for Castro Valley.

Responsibilities

1. Attending training classes and assisting docent training coordinator (DTC) and training teacher with training materials.
2. Setup and take down of training class. Assisting DTC in setting up classroom for training (eg set up chairs, tables, bring in materials, staple documents, filing, hang up posters). Set up other equipment as needed eg document camera, projector, speakers etc.
3. Video recording of training classes and possibly uploading videos to MFMI youtube channel.
4. Assisting DTC in passing out props, instruments, documents in training as needed.

Compensation: \$10.50 per hour

Hours: Approximately 4 hours per training class

Job Time Frame: Fall 2018 (Fremont 8:30am-12:30pm / Castro Valley 6:15-9pm)

College students welcome to apply.

2018 Training Details:

Training days: Monday and Wednesday

Fremont Congregational Church (FCC), 38255 Blacow Road, Fremont @ 9:15-11:45am

Stanton Elementary School, 2644 Somerset Ave, Castro Valley, CA 94546 @ 6:45-8:45pm

Sept 12 - Orientation - Niles School MUR, Fremont, 9:30-11am (arrive by 9am) and Proctor School, Castro Valley 7-8:30pm (arrive by 6:30pm)

Sept 17, 19, 24, 26

Oct 1, 3, 8, 10, 15, 22, 29

Oct 17 @ 7-9pm is MFMI Back to School Night, FCC

Nov 5 (graduation)

For more information contact:

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Music For Minors II (MFMI) is a 501 (c) (3) nonprofit organization (EIN # 94-3102307).
“Nurturing a lifelong love and literacy of music in children’s classrooms and lives, since 1988.”

www.musicforminors2.org