



MFMII / RECRUITMENT TEAM AGREEMENT

The Recruitment Team (RT) Member is under the direction of the Recruitment Coordinator (RC) and responsible for supporting the MFMII Recruitment Plan to recruit community volunteers to become MFMII Docents. Members will also work with the Administrative Assistant (AA) and Docent Training Coordinator (DTC), to accomplish the goal of recruiting a minimum of 40 new trainees for the annual fall Docent Training classes.

1. Review current Recruitment Process & Plan and select option areas.
2. Keep accurate time sheets and submit them to the Program Manager by the 4th of each month.
3. Attend meetings called by the Recruitment Coordinator in the fall and spring or additional meetings when necessary.
4. Attend recruitment training sessions when necessary.

Compensation: \$ 12.00 per hour

Activity will be done out of the home, in the schools and in the community.

Any concerns arising in the course of this assignment are to be first directed to the Recruitment Coordinator and then the Program Manager for resolution.

I _____ agree to the content of this agreement and will abide by its requirements for the success of the program's mission. I also hold Music for Minors II harmless with regard to anything that might occur in the course of my responsibilities as Recruitment Team Member.

This agreement is entered into on _____ and will continue through _____. The agreement renewal will be done annually for the fiscal year July 1 through June 30.

Signature: _____ Date: _____

Social Security # _____ Phone: _____

Address _____

Email _____

Carol Zilli, MFMII Exec. Director

Date

Elise Balgley, MFMII President

Date

Recruitment Team Opportunities

You will be responsible for talking to potential docents (parents and community members) about the MFMI's Docent Training classes and program of sharing weekly music lessons with more and more children. Your participation would be at booths/tables at:

School Events: Kindergarten Orientations, Walk-Through Registrations, Back to School Nights, MFMI's Family Music Nights, Open Houses, Year-end Performances, PTA meetings, and other school events with good parent attendance.

Community Events: Fremont Street Eats (summer), July 4th After Party, Fremont Festival of the Arts (August), Newark Days (September), Pre-School Faire (February), library presentations etc. Posting the training flyer in the community (libraries, coffee shops, schools etc).

Online Recruitment: Posting the training flyer online, sending the flyer to potential docents and inviting them to MFMI events/interactive booths.